**Los Altos United Methodist Church**

**Ministry Activity Request**

**Application Form**

**STEP 4**

(To be completed by the Ministry Alignment Approver and Practice Committee Chairperson(s) if Practice Committee sponsorship has been obtained)

**Questions to be resolved:**

1. Does the proposed activity replace (and therefore eliminate) one or more activities that are already on LAUMC’s ministry calendar? If so, explain.
2. Does the proposed activity compete with one or more activities that are already on LAUMC’s ministry calendar? If so, explain. Is the proposed activity a higher priority?
3. Is the proposed activity specifically related to or dependent upon any other proposed activities or activities that are already on LAUMC’s ministry calendar? If so, explain.
4. Is the requested activity approved or declined?
5. If declined, are there any suggested changes for reconsideration?
6. If approved, are there any special considerations?

Approved by: -or- Declined by:

Ministry Alignment Approver Ministry Alignment Approver

Date Date

Church Office Administration Requirements:

* Finance
* Facilities
* Communications
* Food Services

*Completed application - Step 4 - will be sent to the applicant, Practice Committee Chair, shepherd, liaison(s) and Welcome Desk. The Welcome Desk Administrator will record the decision and contact the applicant about making arrangements with the church admin departments (facilities, finance, communications and food service).*